

Alexandria

Version 6

**Basic Training  
Manual**

# Basic Training Manual Library Automation Management

**G Thomas**



## **Basic Training Manual Library Automation Management:**

Managing Library Automation Marlene Clayton, Chris Batt, 1992 Managing Library Automation provides a concise easy to read guide to the main factors which librarians and information workers should be aware of when considering computerization This second edition has been revised and updated with the assistance of Chris Batt to ensure a fresh perspective The book retains however its original brief of not attempting to cover every detail of an extensive topic but instead gives the essential facts and indicates significant trends Historical accounts have been kept to the minimum and no attempt has been made to describe or explain computing techniques except where an understanding of these assists the effective use of systems by librarians References to further reading are given where appropriate The book begins by setting library automation within the context of a wider strategy for the use of Information Technology The importance of careful planning the first skill of management is stressed Subsequent chapters explore the nuts and bolts of hardware and software and reveal some of the more significant changes that have now taken place in the five years since the previous edition was published The human aspect of automation is considered throughout the book Although a more commonplace activity than five years ago the successful integration of automation into the total library system is still a considerable managerial achievement

BOOK JACKET Title Summary field provided by Blackwell North America Inc All Rights Reserved *Managing the Library Automation Project* John Boyd Corbin, 1985 Emphasises the planning organisation management and step by step process necessary to implement a library automation project Resources in Education ,1992-03 Research in Education ,1974 Documentation Abstracts ,1991 **Resources in Education** ,1996 **Procedural Guide to Automating an Art Library** Patricia J. Barnett, Amy E. Lucker, 1987 The Software Encyclopedia 2000 Bowker Editorial Staff, 2000-05 Library Journal ,1992 Includes beginning Sept 15 1954 and on the 15th of each month Sept May a special section School library journal ISSN 0000 0035 called Junior libraries 1954 May 1961 Also issued separately *Government Reports Announcements & Index* ,1985-02 *The How-to-do-it Manual for Small Libraries* William A. Katz, 1988 Current Research in Library & Information Science ,1983 *British Universities' Guide to Graduate Study* ,1993 *Library & Information Science Abstracts* ,2004 **ARBA Guide to Library Science Literature, 1970-1983** Donald G. Davis, Charles D. Patterson, 1987 *Staff Information Bulletin* Library of Congress, 1985 **Research Strategies** ,1985 **The Cumulative Book Index** ,1995 A world list of books in the English language *Library & Information Sciences* ,1992 **Library Hotline** ,1992

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