Chapter 1

Introduction to Management

Do Huong Giang (PhD)
Faculty of Business Administration
Phone: 0936861192
Email: huonggiang@ftu.edu.vn

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LEARNING OUTLINE

FOLLOW THIS LEARNING OUTLINE AS YOU READ AND STUDY THIS CHAPTER.

What Is An Organization?

- Describe the characteristics of an organization.
- Explain how the concept of an organization is changing.

Who Are Managers?

- Explain how manager differ from non-managerial employees.
- Discuss how to classify managers in organizations.

What Is Management?

- Define management.
- Contrast efficiency and effectiveness. Explain why efficiency and effectiveness are important to management.

What Do Managers Do?

- Describe the four functions of management.

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